

Version 1 6/15/2017

#### Valley Children's Remote Access Portal

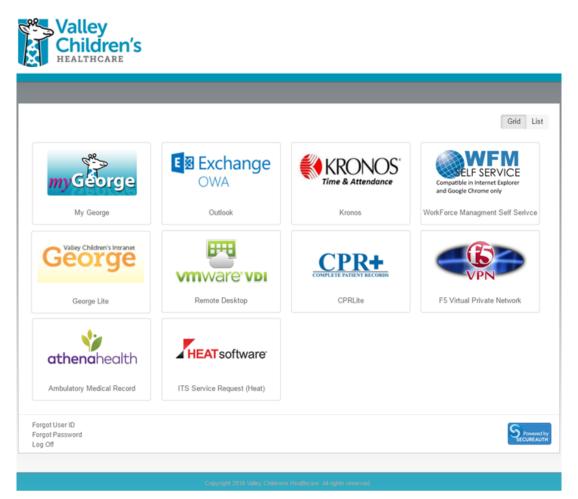
Mobility has changed the way that many workforce members perform tasks and electronic remote access to computer systems is a popular way to access data. Valley Children's Healthcare offers staff, providers and affiliates remote access to employee services, clinical systems and business applications through the Valley Children's Remote Access Portal. The Remote Access Portal provides a centralized and secure interface to all remotely accessible services provided by our organization. Remote access options are available based on job description and group assignments.

#### **Benefits**

**Simplified Access**: Basic access can be accessed through standard web browsers without the need for additional client software installed.

**Enhanced Security**: Provides 2-factor authentication and encryption for all remote access services to help prevent unauthorized access.

**One-Stop-Shop**: Consolidates all remote applications to a single interface available to users based on assigned access levels.





Version 1 6/15/2017

# Portal Applications & Assignments

Access to the Valley Children's Remote Access Portal applications is dependent on assignments. The following list documents the access assignments for applications available on the Valley Children's Remote Access Portal.

| Remote Access Portal<br>Application       | Description   | Workforce Assignments   |
|---|---|---|
| My George                                 | The InFor Lawson Employee<br>Self Service application<br>provides workforce members<br>access to PTO balance<br>information, compensation<br>information and benefits<br>information. | <ul> <li>All workforce members who are considered<br/>employees of a Valley Children's Healthcare<br/>company. Non-employees (Company 9) are not<br/>included.</li> <li>Hospital Employees (Company 1)</li> <li>SMG Providers (Company 3)</li> <li>Medical Group Employees (Company 4)</li> <li>Medical Group Providers (Company 5)</li> </ul>                    |
| EXChange<br>OWA<br>Outlook<br>New!        | Exchange Outlook Web Client<br>(Email, Calendar, Contacts)<br>This application provides<br>workforce members access to<br>calendar, email and contact<br>information.                 | All workforce members who are considered<br>employees of a Valley Children's Healthcare<br>company. Standard Non-employees (Company 9)<br>are not included, however Non-employee<br>physicians are included.<br>• Hospital Employees (Company 1)<br>• SMG Providers (Company 3)<br>• Medical Group Employees (Company 4)<br>• Medical Group Providers (Company 5) |
| Kronos                                    | Kronos Time and Attendance<br>Provides access to timecards<br>and time punch services.  | <ul> <li>All Physicians Group (Phys)</li> <li>Hospital and medical group employees that<br/>require access to timecards for approval and<br/>punches.</li> <li>Hospital Employees (Company 1)</li> <li>Medical Group Employees (Company 4)</li> </ul>   |
| athenahealth<br>Ambulatory Medical Record | Ambulatory Medical Record<br>System<br>This application provides<br>access to the Ambulatory<br>Medical Record system to<br>review patient information.                               | <ul> <li>All workforce members who have access to</li> <li>Athena, including Employee and Non-employee</li> <li>access groups.</li> <li>All Athena Users (Group_app_sa_athena, includes Company 1)</li> </ul>   |



Version 1 6/15/2017

| Remote Access Portal<br>Application                 | Description  | Workforce Assignments  |
|---|--|--|
| Remote Desktop                                      | Web Based Remote Desktop<br>access to all Hospital<br>applications. Includes access to<br>clinical programs (i.e.<br>MEDITECH, PACS, Syngo,<br>Athena) as well as business<br>applications (Kaufman Hall,<br>Outlook, MS Office and shared<br>folders) | <ul> <li>Workforce members who have been approved and authorized for remote access desktop, and have signed the remote access agreement. Includes employee and non-employee access groups.</li> <li>Group_acc_remote_access (includes some Company 1)</li> <li>Group_acc_remote_access_affiliate (non-employee affiliates)</li> </ul>  |
| George Lite   | Hospital Intranet (Spotlight,<br>Announcements)<br>This application provides<br>access to announcements,<br>upcoming events and<br>information on IT<br>maintenance.   | All workforce members who are considered<br>employees of a Valley Children's Healthcare<br>company. Standard Non-employees (Company 9)<br>are not included, however Non-employee<br>physicians are included.<br>• Hospital Employees (Company 1)<br>• SMG Providers (Company 3)<br>• Medical Group Employees (Company 4)<br>• Medical Group Providers (Company 5)<br>• All Physicians Group (Phys) |
| HEAT software<br>ITS Service Request (Heat)<br>New! | Workforce IT Service ticket<br>system<br>This application can be used by<br>workforce members to submit<br>and track IT service requests.  | All workforce members who are considered<br>employees of a Valley Children's Healthcare<br>company. Standard Non-employees (Company 9)<br>are not included, however Non-employee<br>physicians are included.<br>• Hospital Employees (Company 1)<br>• SMG Providers (Company 3)<br>• Medical Group Employees (Company 4)<br>• Medical Group Providers (Company 5)<br>• All Physicians Group (Phys) |
| COMPLETE PATIENT RECORDS<br>CPRLite                 | Home Health Medial Record<br>System<br>Used by members of the<br>Homecare department to<br>access information on Home<br>Health patients.  | <ul> <li>Members of the Home Health department that require access to the CPR system.</li> <li>Homecare staff members (Group_acc_cprlite_1, includes some Company 1)</li> </ul>  |



Version 1 6/15/2017

| Remote Access Portal<br>Application   | Description  | Workforce Assignments   |
|---|--|---|
| Compatible in Internet Explorer<br>and Google Chrome only<br>WorkForce Managment Self Serivce | Staff Scheduling and Workforce<br>Management system<br>This application is used by staff<br>members to check work<br>schedules and request shifts.               | <ul> <li>Workforce members who have been approved and authorized for remote access, and have access to WFM.</li> <li>Group_idm_wfm (Includes Inpatient units, Lab, Emergency Department, Respiratory Care, Transport and Peri-Op)</li> </ul>  |
| F5 Virtual Private Network  | Full VPN connection (Limited<br>availability)<br>This application is used by<br>special groups to access<br>hospital systems with locally<br>installed programs. | <ul> <li>Workforce members who have been approved and authorized for remote access and have signed the agreement and also have been authorized and approved to access the full VPN by the Information Security Officer.</li> <li>Group_acc_f5sslvpn (Security Controlled Access)</li> </ul> |