



The 31st Annual Kids Day
Benefiting Valley Children's Hospital
Tuesday, March 6, 2018

EVENT DAY INSTRUCTIONS

Thank you for volunteering for Kids Day!

On March 6, please report to the Distribution Site you selected on your Volunteer Registration Form.

Kids Day Paper Sales Instructions

- Newspapers may be sold 6:00 a.m. through 3:00 p.m.
- Newspapers are \$1.00 each or more.
- Newspapers and aprons may be obtained from your chosen distribution site beginning at 5:30 a.m.
- The latest newspapers can be checked out is 2:00 p.m.
- Return all money and any unsold papers to the site where you picked up your papers by 3:30 p.m.
- Please do not give your money or papers to anyone other than an individual at the site where you picked them up.
- A maximum of 100 papers per individual or 500 papers per team may be checked out at any one time. Feel free to sell more papers! Just return the money collected from your previous sales before checking out additional papers.
- **Corners are available on a first-come, first-served basis.** If volunteer coverage is sufficient in a particular area, please move to another area to enhance coverage. Remember, we're united for the same cause- the kids at Valley Children's Hospital!
Reserved intersections are for Sponsors and Media only.
- Checks should be payable to Valley Children's Hospital. An individual's check serves as their receipt. If they should ask for a receipt, please give them a pre-signed receipt that can be obtained when you check out your papers.
- If a donor tells you to "keep the change," thank them on behalf of the children and add it to the money you have collected.

Kids Day Safety Instructions

- Wear your Kids Day apron and light colored clothing so you can easily be seen by drivers.
- **No papers are to be sold from median islands. All sales must be made from the sidewalk.**
- Sales are permitted from right hand curbs and corners.
- **Do not walk in front of traffic to sell!** The normal flow of traffic must *not* be interrupted.
- Sales may take place only when the traffic is stopped!
- Please do not step off the curb to sell.
- Do not reach into cars with money or change in your hand.
- **Do not make change.** Suggest customers get change from a nearby convenience store.

Check out additional opportunities to get involved by visiting valleychildrens.org/kidsday
Questions? Please call the Valley Children's Healthcare Foundation Office at (559) 353-7100 or send an email to MMarquez4@ValleyChildrens.org