



The 31st Annual Kids Day
Benefiting Valley Children's Hospital
Tuesday, March 6, 2018

SALES & SAFETY INSTRUCTIONS

- Please wear your Kids Day apron and/or light colored clothing so you can easily be seen by drivers.
- **No papers are to be sold from median islands. All sales must be made from the sidewalk.**
- Sales are permitted from right hand curbs and corners.
- Please do not step off the curb to sell.
- **Do not walk in front of traffic to sell.** The normal flow of traffic must *not* be interrupted.
- Sales may take place only when the traffic is stopped.
- Do not reach into cars with money or change in your hand, as you run the risk of having someone try to take it.
- Do not make change. Suggest customers get change from a nearby bank or convenience store.
- When the light turns green, please remain still. Should prospective customers try to get your attention, please motion them to "move on."
- Papers **may not** be sold on any freeway (i.e., 41 & 99), highway (i.e., Golden State Blvd.), or the on/off ramps to/from the freeways/highways.
- Children under the age of 12 must be accompanied by an adult. **NO EXCEPTIONS.**
- Be respectful and courteous to all drivers and fellow volunteers.
- Follow the instructions of safety monitors and your team leader. Please stay in groups of at least two volunteers. *Team Leaders- you are responsible for the conduct of your volunteers.*
- Volunteers that do not follow safety instructions will be asked to stop selling Kids Day papers immediately.



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PAPER SALES INSTRUCTIONS

1. Newspapers may be sold 6:00 a.m. through 3:00 p.m. Newspapers are \$1.00 each.
2. Beginning at 5:30 a.m., newspapers and aprons may be obtained from your chosen distribution site.
3. The latest newspapers can be checked out is 2:00 p.m.
4. By 3:30 p.m., all money and any unsold papers must be returned to the site where you picked up your papers. Please do not give your money or papers to anyone other than an individual at the site where you picked them up.
5. A maximum of 100 papers per individual or 500 papers per team may be checked out at any one time. Feel free to sell more papers! Just return the money collected from your previous sales and check out additional papers.
6. **Corners are available on a first come-first served basis.** If volunteer coverage is sufficient in a particular area, please move to another area to enhance coverage. Remember, we're united for the same cause- the kids at Valley Children's Hospital!
7. Checks should be payable to Valley Children's Hospital. An individual's check serves as their receipt. If they should ask for a receipt, please give them a pre-signed receipt that can be obtained when you check out your papers.
8. If a donor tells you to "keep the change," thank them on behalf of the children and add it to the money you have collected.

Thank you for helping the kids! Remember to please SELL SAFELY!